



BETHEL TAX COLLECTOR

Clifford J. Hurgin Municipal Center, 1 School Street, Bethel, CT 06801

Telephone: 203 -794-8509 Fax: 203 -794-8135

Ann M Scacco, CCMC Tax Collector

Paula M. Usher, CCMC Assistant Tax Collector

Patricia Delaney, CCMC Tax Clerk

Nancy E. Fazekas, Tax Clerk

Dear Taxpayer (s):

In order to issue a refund check for the overpayment of taxes, we require the information listed below:

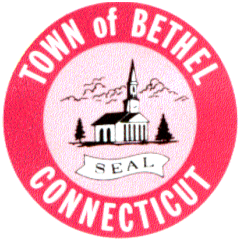
- 1. An Application for Refund request with your signature (enclosed – per Connecticut State Statue)**
- 2. Copies of your validated receipt(s) for cash payments or a copy of the front and back of your canceled check(s).**
- 3. If paid by a second party such as an attorney, bank, or mortgage company, a letter on their official letterhead verifying that you are to receive the refund. (Please note that it is common for one installment of a real estate tax bill to be paid twice, especially if ownership of the property has changed or the mortgage has been refinanced.) We require this letter to avoid duplicate refund requests and real estate tax refunds are not issued until the full tax for the year has been paid creating an overpayment.**

Please complete and return the enclosed request if you are to receive the refund. A refund check will be mailed after the Board of Finance has approved receipt of all required documentation.

Please be advised that no refund will be processed unless all appropriate steps outlined above have been completed.

Sincerely,

**Ann M Scacco, CCMC Tax Collector
Paula M Usher, CCMC Assistant Tax Collector
Patricia Delaney, CCMC Tax Clerk
Nancy E. Fazekas, Tax Clerk**



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APPLICATION FOR REFUND

Date: _____

Return to: Bethel Tax Collector
PO Box 274
Bethel, CT 06801

Names(s) / Mailing Address

Pay to:

Attn: _____

I hereby apply for a refund of _____ taxes on the list of _____ in
the amount of \$ _____.

I am entitled to this refund because I have made the payments from funds under my control and no other party will be requesting this refund.

I understand that false or deliberately misleading statements subject me to penalties for perjury and/or obtaining money under false pretense. See Connecticut General Statute 12-129: Refund of Excess Payments.

Signature of applicant / agent

Tax Collector's Signature

Date signed