

# BETHEL PARKS AND RECREATION

## DROP-OFF/PICK-UP POLICY

**PRE-SCHOOL:** Drop –off & Pick-up will happen at the General Purpose room across from the Park and Rec. office in the Municipal Center

- Drop off begins at 9:00am
- Parent/guardian **must** bring child inside for check-in with Site Director
- Pick up begins at 11:45am
- Parent/guardian must know pick-up password. Child will not be released unless password is used. We ask that if you have someone different picking up please inform the Site Director in the morning, and provide written permission. They must still know the password, and have ID.
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**JUNIOR CAMP & SENIOR CAMP:** Drop-off & Pick-up will be at the Bethel Middle Cafeteria Parent/guardian must bring child inside for check-in with their Grade Supervisor.

- Pick up begins at 2:45pm
- Parent/guardian **must** know pick-up password. Child will not be released unless password is used. We ask that if you have someone different picking up please inform the Grade Supervisor in the morning, and provide written permission. They must still know the password, and have ID.

Cafeteria door will be locked from 9:15am till 2:45pm. There will be a staff member present in the cafeteria from **both Junior and Senior camp** at all times if you need to drop off or pick up after door has been locked.

**PICK UP for both Junior and Senior camps will be in the BMS Cafeteria**

**TEEN CAMP:** Staff is responsible for campers from 9:00am-3:00pm, unless a trip goes later in the day.

- Campers are responsible for their behavior in the Municipal Center both inside the building, and the grounds outside, if dropped off prior to 9:00am
- Check-in begins at 9:00am in the Municipal Center Gym
- Check-out begins at 2:45pm in the Municipal Center Gym
- Campers with walker notes will be released from camp between 2:45pm and 3:00pm.
- Campers that do not have walker notes will be released to parent/guardian between 2:45pm and 3:00pm. Parents/guardians must come to gym to pick up camper. Parent/guardian **must** know pick-up password. Child will not be released unless password is used. We ask that if you have someone different picking up please inform the Site Director in the morning,. They must still know the password, and have ID.