



BOARD OF SELECTMEN

Clifford J. Hurgin Municipal Center, 1 School Street
Bethel, Connecticut 06801 Telephone: (203) 794-8501

Matthew S. Knickerbocker, First Selectman
Richard C. Straiton, Selectman
Paul R. Szatkowski, Selectman

MINUTES OF SPECIAL MEETING

Tuesday, November 12, 2019

6:30 p.m.

CJH Municipal Center – Meeting Room “A”

RECEIVED
2019 NOV 14 A 11:43
TOWN CLERK
TOWN OF BETHEL

Present: First Selectman Matthew Knickerbocker, Selectman Richard Straiton, Selectman Paul Szatkowski and Town Counsel Martin Lawlor.

First Selectman Knickerbocker started the meeting with the Pledge of Allegiance at 6:35 p.m.

Approval of minutes from regular meeting, October 15, 2019:

Selectman Szatkowski made a motion, which was seconded by Selectman Straiton to approve the minutes of regular meeting, October 15, 2019. Vote, all in favor, motion approved unanimously.

Selectman Paul Szatkowski made a motion, which was seconded by First Selectman Knickerbocker to approve public comments to the agenda of the Special Meeting. Vote, all in favor, motion approved unanimously. The following residents made comments:

Robert Legnard, Evergreen Dr.
Bill Hillman, Walnut Hill Dr.
Brad Koltz, Fairchild Dr.
Paula Antollini, Jacob Ln.
Bryan Terzian, Long Meadow Dr.
Cynthia McCorkindale, Elgin Ave.
Amy Santenello, Bud Dr.
Donald Borsh, Jr. Bennet Dr.
Karen Foster, Birnam Wood Rd.

Consideration of Holiday Display Applications:

First Selectman Knickerbocker made a motion to approve 5 holiday display applications for P.T. Barnum Square. Discussion ensued. Vote yes – Selectman Szatkowski and First Selectman Knickerbocker. Vote no – Selectman Straiton. Motion passed. (see attachment)

First Selectman Knickerbocker made a motion to approve the displays set up Saturday, November 30, 2019. Discussion ensued. This is the day after the annual tree lighting and requested by Park and Recreation to not create safety hazards with the large group of attendees and the displays on the square. First Selectman Knickerbocker rescinded his motion.

Selectman Szatkowski made a motion, which was seconded by Selectman Straiton to permit displays the week of November 25, 2019. Discussion ensued that this was tradition and should continue. Vote yes – Selectman Szatkowski and First Selectman Knickerbocker. Vote no – Selectman Straiton. Motion passed.

Consideration of approval for Bethel Police Department request of Motorola Portable Radios:

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton to approve and forward to Board of Finance the purchase of 50 Motorola Portable Radios that went to state bid in the amount of \$105,175.00 out of the capital non-recurring account. Vote, all in favor, motion approved unanimously.

Consideration of appropriation of fund balance for previously approved capital expenditures:

First Selectman Knickerbocker made a motion to approve capital expenditures, capital non-recurring and short term pay down in the amount of \$3,630,000. Discussion ensued. Town Counsel Lawlor explained that the special meeting agenda only included capital expenditures. First Selectman Knickerbocker rescinded his motion.

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton to approve, forward to Board of Finance and establish a special town meeting the capital expenditures:

2019-20 High School Boilers,	\$1,000,000
2019-19 Elgin Street Sweeper,	\$ 230,000
High School HVAC,	\$ 250,000
<u>BFD Engine 6,</u>	<u>\$ 660,000</u>
Total	\$2,140,000

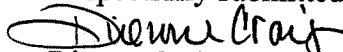
Vote, all in favor, motion approved unanimously.

Consideration of establishing Special Town Meeting:

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton to establish a special town meeting on Tuesday, December 3, 2019 at the Municipal Center, Meeting Room "A" at 6:30 p.m. Vote, all in favor, motion approved unanimously.

Selectman Straiton made a motion, which was seconded by Selectman Szatkowski to adjourn the meeting at 7:05 pm. Vote, all in favor, motion approved unanimously.

Respectfully submitted,


Dionne Craig, Recording Secretary

~~Resubmitted 10/1/19~~
 10/2 - send email with
 new form

BETHEL PARKS & RECREATION
 1 SCHOOL STREET BETHEL CT 06801
 Phone: 203-794-8531 Fax: 778-7519

Application for community use of Parks and Recreation OUTDOOR FACILITIES

BETHEL RESIDENTS ONLY

**** APPROVAL CAN TAKE UP TO 2 WEEKS, PLEASE HAVE APPLICATION IN MINIMUM OF 4 WEEKS PRIOR TO EVENT ****

Name of Organization: Bethel United Methodist Church c/o Tim Martin
 Individual Submitting Request: Tim Martin Date of Birth: 1/15/80
 Address: 38 Starr Ln Town: Bethel State: CT
 Home phone#: 203 917-2800 Cell #: 203 917-2800 email: Tim.Martin115@gmail.com
 Purpose of Use: (check one)
 Game: _____ Family picnic: _____ Tournament: _____ Special Event: _____
 Practice: _____ Company picnic: _____ Other: NATIVITY DISPLAY
 Is activity open to general public? yes no Is admission being charged yes no
 RENTAL DATE requested: 11/21/19 - 1/5/20 Estimated Attendance: N/A
 Event name: NATIVITY
 Setting up time: _____ Time of Event: _____ to cleanup time: _____

Meckauer Park		Mitchell Park		Parloa Park		Freebairn Field	
*Pavilion		Upper Field		Overlook Park		School Complex	
*Capacity: 50 people		Lower Field		Crowe Field		Bocce Courts	
Field				Rourke Field		PT Barnum	<input checked="" type="checkbox"/>

Attached to this application is:
N/A \$50.00 non-refundable fee for use of Meckauer Park Pavilion.
 _____ Rental fee for use of other facilities.

SCHEDULE OF EVENTS MUST BE RECEIVED BEFORE APPROVAL OF APPLICATION

CERTIFICATE OF LIABILITY INSURANCE in the amount of \$1,000,000. Required: Yes No

I/we have read the policies and regulations promulgated by Bethel Parks and Recreation regarding the community use of the Parks and Recreation facilities and, as duly authorized agent for this organization, I/we agree to abide by them.

6/26/19
 Date of Application

[Signature]
 Signature of Applicant

Schedule of Events Received yes no
 Certificate of Liability Insurance Received yes no
 Rental Fee Received/ date: _____ Check # _____ Cash _____

Facility available on above date yes no
 Permission to use equipment yes no
 Police required for activity yes no
 Space has been reserved yes no

Application : APPROVED DISAPPROVED Fee waived: _____

Comments: _____

_____ Date

_____ Signature of Parks & Rec. Director

MPPS

RESUBMITTED - 10/1/19

7/3 Received

BETHEL PARKS & RECREATION
1 SCHOOL STREET BETHEL CT 06801
Phone: 203-794-8531 Fax: 778-7519

Bethel Parks & Recreation
1 School Street
Bethel, CT 06801

Application for community use of Parks and Recreation MUNICIPAL CENTER FACILITIES
**** APPROVAL CAN TAKE UP TO 2 WEEKS, PLEASE HAVE APPLICATION IN MINIMUM OF 4 WEEKS PRIOR TO EVENT****

Name of Organization: WILLIAM G. HILLMAN
Individual Submitting Request: _____ Date of Birth: _____
Address: 86 WALNUT HILL RD Town: BETHEL State: CT
Home phone: 2037971242 Cell#: _____ E-mail: LOGYN@CONCASO.NET

Purpose of Use: Meeting: _____ Game: _____ Practice: _____ Tournament: _____ Fair: _____
CPR Class: _____ Special Event: _____ Car Wash: _____ Other: X
Event name: PUBLIC HOLIDAY MEMORIAL AT PT BARNUM SQ
Is activity open to general public? YES Admission being charged? NO Estimated Attendance: _____
RENTAL Date Requested: SAUE AS MANGER DISPLAY
Time setting up: _____ Time of Event: _____ to _____ Cleanup time: _____

G. P. Room		Whole Gym		Senior Center Cafe		Front Lawn	
Stage		Front 1/2 Gym		Senior Center Kitchen		Gazebo	
Activity Room		Back 1/2 Gym		Back Parking Lot		**Car Wash Area	

Utilities Required: Electricity: YES Other: (please specify) _____
Equipment Needed: POWER NEAR DOUGHBOM STATUE

** Policies and Regulations for CAR WASH: You are responsible for your own supplies. Only use Biodegradable soap. All garbage must be removed and the area left in tidy condition.

SCHEDULE OF EVENTS MUST BE RECEIVED BEFORE APPROVAL OF APPLICATION

CERTIFICATE OF LIABILITY INSURANCE in the amount of \$1,000,000. Required: Yes No

ATTACHED, PART OF COVERAGE FOR MANGER
I/we have read the policies and regulations promulgated by Bethel Parks and Recreation regarding the community use of the Parks and Recreation facilities and, as duly authorized agent for this organization, I/we agree to abide by them.

7/3/2019
Date of Application

[Signature]
Signature of Applicant

Schedule of Events Received _____ yes _____ no
Certificate of Liability Insurance Received _____ yes _____ no
Rental Fee: _____ Date Received _____ Check # _____ Cash _____

Facility available on above date _____ yes _____ no
Permission to use equipment _____ yes _____ no
Police required for activity _____ yes _____ no
Space has been reserved _____ yes _____ no

Application: APPROVED _____ DISAPPROVED _____ Fee waived: _____

Comments: _____

Date

Signature of Park & Rec. Director

Verizon LTE

7:57 AM

74%

Done Holiday_display_application-1....



**Bethel Board of Selectmen
(Drop form to Park and Rec.)**

1 SCHOOL STREET BETHEL CT 06801
Phone: 203-794-8501 Fax: 778-7520

Application for Holiday Displays

****APPROVAL CAN TAKE UP TO 2 WEEKS. PLEASE HAVE APPLICATION IN MINIMUM OF 4 WEEKS PRIOR TO EVENT****

Name of Organization: N/A
Individual Submitting Request: Abigail Hoffman Date of Birth: 10/24/1996
Address: 12 Granite Drive Town: Bethel State: CT
Home phone: _____ Cells: (203) 788-3856 E-mail: Riley.Feposito@gmail.com

RENTAL Date Requested: 12/07/19 - 1/05/20
Time setting up: 11am Time of Event: 11am to 12pm Cleanup time: 2pm

PT Barnum Square/
Open Areas

Utilities Required: Electricity*: _____ Other: (please specify) _____
*May not be available

Equipment Needed: None

SCHEDULE OF EVENTS MUST BE RECEIVED BEFORE APPROVAL OF APPLICATION

CERTIFICATE OF LIABILITY INSURANCE in the amount of \$1,000,000. Required: Yes No _____

I/we have read the policies and regulations promulgated by Bethel Parks and Recreation regarding the community use of the Parks and Recreation facilities and, as duly authorized agent for this organization, I/we agree to abide by them.

10/23/2019 Abigail Hoffman
Date of Application Signature of Applicant

Schedule of Events Received _____ yes _____ no
Certificate of Liability Insurance Received _____ yes _____ no
Rental Fee: _____ Date Received _____ Check # _____ Cash _____

Facility available on above date _____ yes _____ no
Permission to use equipment _____ yes _____ no
Police required for activity _____ yes _____ no
Space has been reserved _____ yes _____ no

Application : APPROVED _____ DISAPPROVED _____ Fee waived: _____

Comments: _____

_____ Date _____ Signature of Board of Selectman

RULES/REGULATIONS

For Use of: P.T. Barnum Square and Other Open Areas



REC-10/10

Bethel Board of Selectmen
(Drop form to Park and Rec.)
1 SCHOOL STREET BETHEL CT 06801
Phone: 203-794-8501 Fax: 778-7520

Application for Holiday Displays

****APPROVAL CAN TAKE UP TO 2 WEEKS, PLEASE HAVE APPLICATION IN MINIMUM OF 4 WEEKS PRIOR TO EVENT****

Name of Organization: _____

Individual Submitting Request: Sherri Axcell Date of Birth: 6/25/1968

Address: 12 Willow St Town: Bethel State: CT

Home phone: 2037161423 Cell#: 2035016132 E-mail: saxcell@gmail.com

RENTAL Date Requested: 12/7

Time setting up: 9 am Time of Event: 10 am to 11 am Cleanup time: _____

PT Barnum Square/
Open Areas

Utilities Required: Electricity*: X Other: (please specify) Electricity preferred to light the supports
*May not be available

Equipment Needed: N/A

SCHEDULE OF EVENTS MUST BE RECEIVED BEFORE APPROVAL OF APPLICATION

CERTIFICATE OF LIABILITY INSURANCE in the amount of \$1,000,000. Required: Yes No

I/we have read the policies and regulations promulgated by Bethel Parks and Recreation regarding the community use of the Parks and Recreation facilities and, as duly authorized agent for this organization, I/we agree to abide by them.

10/25/16
Date of Application

[Signature]
Signature of Applicant

Schedule of Events Received yes no
Certificate of Liability Insurance Received yes no
Rental Fee: _____ Date Received _____ Check # _____ Cash _____

Facility available on above date yes no
Permission to use equipment yes no
Police required for activity yes no
Space has been reserved yes no

Application: APPROVED DISAPPROVED Fee waived:

Comments: _____

Date

Signature of Board of Selectman

BETHEL PARKS & RECREATION

1 SCHOOL STREET BETHEL CT 06801
Phone: 203-794-8531 Fax: 778-7519

Application for community use of Parks and Recreation OUTDOOR FACILITIES

BETHEL RESIDENTS ONLY

****APPROVAL CAN TAKE UP TO 2 WEEKS, PLEASE HAVE APPLICATION IN MINIMUM OF 4 WEEKS PRIOR TO EVENT****

Name of Organization: _____

Individual Submitting Request: JAMES NADDEO Date of Birth: 05-25-81

Address: 14 COUNTRY WAY Town: BETHEL State: CT

Home phone#: _____ Cell #: 203-312-3241 email: JAMESNADDEO@GMAIL.COM

Purpose of Use: (check one)

Game: _____ Family picnic: _____ Tournament: _____ Special Event: _____

Practice: _____ Company picnic: _____ Other: BANNER DISPLAY ON PT SARANUM SQ.

Is activity open to general public? yes no

Is admission being charged yes no

RENTAL DATE requested: DECIDATION: 12/7/19

Estimated Attendance: APPROX 10 PEOPLE

Event name: N/A. SAT. 12/7/19

Setting up time: 9AM Time of Event: 10AM to cleanup time: -

Meckauer Park		Mitchell Park		Parloa Park		Freebairn Field	
*Pavilion		Upper Field		Overlook Park		School Complex	
*Capacity: 50 people		Lower Field		Crowe Field		Bocce Courts	
Field				Rourke Field		P.T. SARANUM SQ.	<input checked="" type="checkbox"/>

Attached to this application is:

_____ \$50.00 non-refundable fee for use of Meckauer Park Pavilion.

_____ Rental fee for use of other facilities.

SCHEDULE OF EVENTS MUST BE RECEIVED BEFORE APPROVAL OF APPLICATION

CERTIFICATE OF LIABILITY INSURANCE in the amount of \$1,000,000. Required: Yes No

I/we have read the policies and regulations promulgated by Bethel Parks and Recreation regarding the community use of the Parks and Recreation facilities and, as duly authorized agent for this organization, I/we agree to abide by them.

10/8/19
Date of Application

[Signature]
Signature of Applicant

Schedule of Events Received yes no

Certificate of Liability Insurance Received yes no

Rental Fee Received/ date: _____ Check # _____ Cash _____

Facility available on above date yes no
 Permission to use equipment yes no
 Police required for activity yes no
 Space has been reserved yes no

Application : APPROVED DISAPPROVED Fee waived: _____

Comments: _____

_____ Date

_____ Signature of Parks & Rec. Director